



Summer Ministries Manager

Overview

Are you interested in starting or continuing a rewarding career in ministry? Consider joining the team at Hidden Acres! This is a full-time, year-round, salaried position that is vital to the success of our growing summer camp ministry. The Summer Ministries Manager will work closely with our other Summer Ministries Manager and the entire Summer Camp Team to assist in all aspects of running the Hidden Acres' Summer Camp Program. This includes recruiting throughout the year, and hiring and training over 160 high school and college age summer camp staff. They will also coordinate with other camp departments and full-time staff for summer ministry needs. Overall, they will help create an environment in which lives are changed by the gospel of Jesus Christ.

Specific tasks will include (but are not limited to) the following. All tasks will be shared with the other Summer Ministry Manager as determined by skills and interests.

- Building relationships with and investing in summer staff during the summer and throughout the school year.
- Networking with colleges, churches, and key ministry leaders for recruiting and general ministry purposes.
- Strategic planning for the summer camp program and staff.
- Setting up, coordinating, and leading daily summer staff Bible studies.
- Traveling and speaking to recruit summer staff at colleges, high schools, and various other ministries throughout the year.
- Processing staff applications, conducting interviews, and making hiring and positioning decisions.
- Setting up and conducting online and in-person staff training.
- Communicating with summer staff during the school year.
- Creating and communicating the summer camp curriculum.
- Updating and teaching from the summer staff manual.
- Daily meetings with interns during summer camp.
- Managing major staff and camper conflict.
- Running activities on weekends for guest groups on a rotating schedule with other full-time staff.
- Other duties as assigned.

About Hidden Acres

Hidden Acres Christian Center is located in central Iowa and is owned and operated by the Evangelical Free Church. It is the largest camp in Iowa and one of the larger camps in the Midwest. Hidden Acres covers 660 acres, has over 60 buildings, and has housing for 900 guests (640 during winter months). Our full-time staff of 30 keeps the camp running smoothly for nearly 20,000 annual retreat guests.

2022 Summer Camp Numbers

- Total Campers: 3877
 - Overnight campers: 3564 (7 weeks)
 - Day campers: 313 (5 weeks)
- Total Summer Staff: 160

Hidden Acres Mission Statement

- A place set apart to encounter Jesus.

Summer Camp Definition of Success

- Equipping the next generation of Christ-followers to serve and lead wherever they go.

Qualifications

- A committed follower of Christ, in agreement with the EFCA Statement of Faith.
- Passionate about student ministry and developing young leaders.
- A 4-year college degree or 4 years of full-time employment (preferably in ministry/camp setting).
- Ability to work well independently and as part of a team.
- Ability to teach in large group and/or small group settings.
- Personable and able to connect with students, guests, and staff of various ages, backgrounds, etc.
- Organized and capable of balancing multiple projects at once, including administrative work, leadership responsibilities, and relationship-building.
- Must possess and maintain a current, valid driver's license and have an acceptable driving record.

Benefits

- Salary to be discussed during the interview process
- Paid Time Off - Beginning your first year of employment
- 403(b) retirement account
- 403(b) retirement account matching (2% after first year of employment)
- Staff discount on store items
- Meals in the Dining Hall whenever served (daily staff lunch, most weekend meals)
- Flexible schedule
- Opportunity to take master's level courses toward a degree in Organizational or Christian Leadership at Hidden Acres