



Housekeeper

Housekeepers perform building turnovers and ensure facilities remain clean, safe, and functional and report any safety hazards to maintenance personnel. We are seeking both part time and full time employees.. The direct supervisor is the head of housekeeping. This is an “entry-level” position at Hidden Acres with potential for future additional responsibilities.

Daily Housekeeping Responsibilities

- Take full responsibility for the cleaning and preparing assigned areas, including, but not limited to:
 - Vacuuming, sweeping, and mopping floors
 - Cleaning toilets and showers
 - Making beds
 - Collecting and disposing of trash and cardboard, in appropriate areas
 - Restocking and keeping cleaning closet(s) organized
 - Notifying maintenance of any necessary repairs & following up to make sure they are completed
 - Setting up tables & chairs

Other Responsibilities

- Assist guests when necessary
- Operate floor machines
- Check and refill pop machines on a weekly basis
- Other tasks as assigned by supervisor or other camp director/supervisor
- Summer camp: train, guide and assist T3 team; work in snack/gift shops

Qualifications

- A committed follower of Christ, in agreement with the [Hidden Acres Statement of Faith](#)
- Ability to work well independently and as part of a team
- Able to manage time effectively
- Ability to lift at least 50 pounds, lay down on floor to check under beds, and move furniture (in order to clean underneath)
- Ability to stand and move for long periods of time
- Personable and able to communicate with guests and staff of various personalities, ages, backgrounds, etc.
- Organized and capable of balancing multiple projects at once
- Passionate about serving others

Benefits

- Hourly Wage
- Paid Time Off with additional time at Thanksgiving, Christmas and Easter
- 403(b) retirement account
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- Meals in the Dining Hall whenever served (daily staff lunch, most weekend meals)
- Staff discount on store items
- Children attend Summer Camp for free
- Housing is **NOT** provided

Interested applicants should email a resume and cover letter to judy.swanson@hacamps.org and fill out the paper form or online application at www.hacamps.org/employment.