

# Hidden Acres Summer Staff 2012 Application



**Deadline for Applications is January 1, 2012**

Return your completed application with a recent photo to:

Hidden Acres Christian Center  
Attn: Summer Staff Application  
3837 Union Ave  
Dayton, IA 50530

Please have your four required references sent to:

Hidden Acres Christian Center  
Attn: Summer Staff References  
3837 Union Ave  
Dayton, IA 50530

Applications and interviews will be processed on a first come, first serve basis. Keep in mind we only have a limited number of positions open for our summer staff. You are required to fill out the application completely and are responsible for getting all four references sent to Hidden Acres. Once your application and all four references have been received, an interview will be scheduled.

It will be up to the Program Director to choose who will be on staff for our summer program. Keep in mind that we are looking for mature individuals who can handle responsibility, a busy schedule, children of all ages, and the ability to lead students in growing spiritually in any way needed. If you seem like an individual that would fit well as a part of our summer staff when we receive your application we will schedule an interview. Interviews do not guarantee positions on our summer staff.

**\*\*Notice\*\*** All new applicants are expected to participate in an interview for their summer position. Hidden Acres will host "Interview Days" that will be announced to you after we have received your completed application and all four references. Please make sure your updated contact information is on your application and be willing to show up for the interview.

If you have any questions regarding your application, interview, and status feel free to contact the director below.

Ryan Graden  
rlgraden@gmail.com  
515-547-2751 (office)  
515-547-2752 (fax)

Office Use Only
Date Received ___/___/___
Access _____
Email _____

**I. Personal Information**

Name \_\_\_\_\_  
Date of Birth (mm/dd/yy) \_\_\_/\_\_\_/\_\_\_ Current Age \_\_\_\_\_ Gender: M F  
Current Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Email \_\_\_\_\_ Do you have Facebook? Yes \_\_\_ No \_\_\_  
Permanent Address (if different from above)  
\_\_\_\_\_

Parent / Guardian Name \_\_\_\_\_  
Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Are you a U.S. Citizen? \_\_\_\_\_ If not, do you have a Working Visa? \_\_\_\_\_

**II. Church Affiliation**

Church Attending \_\_\_\_\_  
Denomination \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Attending Since \_\_\_\_\_  
Home Church \_\_\_\_\_  
Denomination \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Attending Since \_\_\_\_\_

**III. Education**

2011-2012 Class: **High School** 9 / 10 / 11 / 12 **College** Fr. / Soph. / Jr. / Sr.  
High School \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Date of Graduation \_\_\_\_\_  
College \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Major/Minor \_\_\_\_\_ Date of Graduation \_\_\_\_\_  
Career Interests \_\_\_\_\_  
Other Education \_\_\_\_\_

**Extracurricular Activities** (indicate when involved)

Sports/Music/Organizations

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Christian Group Involvement

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Child/Youth Experience

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**IV. Health**

Emergency Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Insurance Co. \_\_\_\_\_ Policy # \_\_\_\_\_

Phone: \_\_\_\_\_

Are there any medical, emotional, physical, or mental conditions that limit your performance of any of the essential elements of the position for which you are applying? \_\_\_No\_\_\_ Yes If yes please describe.

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Are there any medical treatments or medications you are using regularly?

(diabetes, heart ailments, asthma, epilepsy, depression, etc.)?

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Do you have any allergies? \_\_\_No\_\_\_ Yes

List: \_\_\_\_\_

*I hereby give permission to agents of Hidden Acres to secure emergency medical or surgical treatment and routine non-surgical medical care for me or to the above applicant while under employment. Routine non-surgical treatments can include acetaminophen, ibuprofen, and prescription drugs.*

Applicant's Signature \_\_\_\_\_

If under 18, Parent/Guardian Signature \_\_\_\_\_

**V. Other Information**

Do you smoke? \_\_\_ Yes \_\_\_ No \_\_\_ Occasionally

Do you drink alcoholic beverages? \_\_\_ Never \_\_\_ Occasionally \_\_\_ Regularly

Do you use any controlled substances (illegal drugs)?

\_\_\_ Never \_\_\_ Occasionally \_\_\_ Regularly

Have you been convicted of any offense other than minor traffic violations?

\_\_\_ No \_\_\_ Yes

If yes please explain (include age at time of conviction)

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Have you ever been involved in any incident of child abuse (sexual or otherwise) or any moral impropriety in the past 5 years that has not been fully and satisfactorily resolved or is no longer a problem? \_\_\_ No \_\_\_ Yes

If you've answered yes, please explain

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**\*\* Please Note\*\*** Hidden Acres does not tolerate the abuse of non-illegal substances such as paint sniffing, glue sniffing, or overdosage of common household items. Abuse of substances such as these will be grounds for immediate termination.

**VI. Camping Information**

Have you ever been a camper at Hidden Acres? \_\_\_ No \_\_\_ Yes If yes, when?

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Have you been a camper at another camp? \_\_\_ No \_\_\_ Yes If yes, which camp(s)? \_\_\_\_\_

Have you been on a camp staff before? \_\_\_ No \_\_\_ Yes If yes, which camp?

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Previous camp job responsibilities:

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Are there any other camping experiences that you feel are relevant for us to consider? \_\_\_\_\_

**VII. Position** Out of all the options below please rank the positions for which you would like to be considered. (1 = first choice, 2 = second choice and so on)

**Lead Staff Positions**

- \_\_\_ Area Director
- \_\_\_ Worship Leader / Chapel Coordinator
- \_\_\_ Timothy Team (T3) Coordinator
- \_\_\_ Quad Leader

**Lead Support Staff**

- \_\_\_ Media Specialist
- \_\_\_ Wilderness Coordinator
- \_\_\_ Family Life Center Coordinator
- \_\_\_ Waterfront Specialist

**Program Specialist**

- \_\_\_ Craft Specialist - Create and conduct age appropriate crafts. Stock needs and schedule cabins.
- \_\_\_ Nature Specialist - Lead nature hikes, creek walks, animal print casts, outdoor education w/ cabins
- \_\_\_ Photography Specialist - Shoot and upload weekly cabin photos. Take photos of daily activities.
- \_\_\_ Tower Specialist - Prepare and run all aspects of tower use with cabins.
- \_\_\_ Shooting / Archery Specialist - Teach and conduct safe gun shooting and archery shooting.
- \_\_\_ Waterfront Specialist - Schedule for and run all waterfront activities.
- \_\_\_ Office Specialist - Assist office personnel with daily tasks.

**Counseling Staff Positions**

- \_\_\_ Senior Counselor (out of highschool)
- \_\_\_ Junior Counselor (going into 11 or 12)
- \_\_\_ Timothy Team Counselor (out of H.S.)
- \_\_\_ Assistant Wrangler Counselor

**Support Staff Positions**

- \_\_\_ Wrangler (horse experience required)
- \_\_\_ Jr. Wrangler (first year wrangler position)
- \_\_\_ Maintenance (at least 16 years old)
- \_\_\_ Cook (at least 15 years old)
- \_\_\_ Dishwasher (at least 15 years old)
- \_\_\_ Paintball facilitator (at least 15 years)

***If you would be interested in counseling for a specialty camp on weeks they are offered, please mark below which one(s) you would desire to be a part of. (Camps are offered for both boys and girls unless otherwise noted.)***

- \_\_\_ Wilderness/ Survival (boys)    \_\_\_ Fishing Camp (boys)    \_\_\_ Horse Camp
- \_\_\_ Shooting Camp (boys)    \_\_\_ Paintball Camp (boys)    \_\_\_ Basketball Camp
- \_\_\_ Volleyball Camp (girls)    \_\_\_ Cross Country    \_\_\_ Wrestling Camp (boys)
- \_\_\_ Science Camp

**Availability:** **Lead Staff and Sr. Counselors are required to work the entire summer.** Support Staff and Jr. Counselors must indicate the terms they are available. Hiring preference is given to those who can work the entire summer.

- \_\_\_ Full Summer (June 3-July 13)    \_\_\_ First Part (June 3-29)    \_\_\_ Second Part (July 1-13)

### **VIII. Skills Assessment**

**Certifications:** Fill in blank with date of expiration.

Basic Water Safety\_\_\_\_\_

CPR\_\_\_\_\_

Camp Horsemanship Assoc. \_\_\_\_\_

Lifeguard\_\_\_\_\_

EMT\_\_\_\_\_

Climbing Tower Cert.\_\_\_\_\_

First Aid\_\_\_\_\_

Nurse\_\_\_\_\_

Coaching\_\_\_\_\_

\*Lifeguarding during the summer as a staff member will be compensated for within your weekly pay salary.

**Skills:** Mark with a “T” areas you are able to **teach**, and “E” areas in which you have **experience**, and “I” areas of **interest**.

#### **Music**

\_\_\_ Song Leader / vocal

\_\_\_ Instrument (List:\_\_\_\_\_)

\_\_\_ Coordinating Worship

\_\_\_ Running Sound / Video

#### **Drama**

\_\_\_ Acting / Mime

\_\_\_ Writing

\_\_\_ Directing

\_\_\_ Set / Lighting

#### **Maintenance**

\_\_\_ Housekeeping

\_\_\_ Lawn Mowing

\_\_\_ Gardening

\_\_\_ Hand Tools / Power Tools

\_\_\_ Woodworking / Carpentry

\_\_\_ Mechanical / Engine

\_\_\_ Painting

#### **Sports**

\_\_\_ Team sports (basketball, volleyball, etc)

Please list:\_\_\_\_\_

\_\_\_ Shooting / Archery

\_\_\_ Paintball

\_\_\_ Fishing

\_\_\_ Wilderness / Orienteering

\_\_\_ Other:\_\_\_\_\_

**IX. Maturity (Please answer all questions on a separate sheet of paper.)**

1. Why do you desire to serve at Hidden Acres, and what are your goals in coming here?
2. What would Hidden Acres gain by having you on staff?
3. Describe your current relationship with God and your church, and the effect they have on your daily life.
4. How have you specifically grown in your spiritual walk over the past two years?
5. How are you presently involved in ministry?
6. How would you share the gospel with a camper? Explain your answer and support it from the Bible.
7. What do you believe the Bible teaches about: (Please answer all on a separate sheet of paper)
  - a. A literal six day creation
  - b. Difficult circumstances in life
  - c. Charismatic gifts (tongues, prophecy, etc)
  - d. Homosexuality
  - e. Use of tobacco, illegal drugs & alcohol
  - f. Premarital and extramarital sex, pornography, and masturbation

**X. Responsibilities—Administration to Summer Staff**

1. To provide salary, room, board, and insurance. Hidden Acres is not liable for medical treatment of expenses occasioned by pre-existing conditions of staff members nor injuries unconnected or not arising out of staff members duties. It is the responsibility of the staff to pay for any medication and doctor bills due to sickness.
2. To provide support and prayer for your job and your Christian Walk.

**XI. Responsibilities—Summer Staff to Administration**

1. Be in agreement with the Evangelical Free Church Statement of Faith. (Please read & sign Statement of Faith page.)
2. Loyalty to the program, policies, and regulations of the camp.
3. To live as a model to the campers and assume proper responsibility for camper's spiritual and physical welfare.
4. To be present for the entire week of camp, from the 2 p.m. Sunday staff meeting until final checkouts.
5. To consider it all joy when you encounter various trials throughout the summer (James 1)

## **XII. References**

List referents whom you are sending forms to who are **not** related to you and have known you for at least six months.

### **Work Performance**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

### **Academic**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

### **Character**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

### **Pastor**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

**\*\* Notice\*\*** All new applicants should be expected to participate in an interview for their summer position. Hidden Acres will host "Interview Days" that will be announced to you after we have received your **completed application** and **all four** references. Please make sure your updated contact information is on your application and be willing to show up for the interview. **Applications must be received by January 1, 2011 as stated on the first page of this application.**

*Hidden Acres Christian Center prohibits the use of tobacco products and drinking of alcoholic beverages by its summer staff members while serving in either a volunteer or paid position. The use of drugs shall be limited to such as prescribed by a physician. The abuse of any substance or habit may be cause for dismissal. Sexual immorality, either in practice or verbal endorsement, may provide grounds for discipline or dismissal, depending on the issue/event.*

## **Applicant Agreement**

If my application is accepted, I can be depended upon to cooperate with the Director and other leaders, to be subject to camp regulations and routines, and to sacrifice personal desires in the interest of the campers and Christ.

By signing this application form I (or my parents if under 18) release and waive any and all claims arising out of the use by Hidden Acres and its authorized designee of my likeness and/or my voice on film, video tape, or sound recording in any promotional literature, film, or camp website.

I hereby authorize all previous employers to furnish my record, reason for leaving, and all information they have concerning me, and release employers / references from all liability or damage arising there from.

I also understand that Hidden Acres may conduct a criminal record history check for the purpose of ensuring all applicants will have had no history of abusing or neglecting children.

I certify that everything in this application is correct and truthful. Employment may be terminated at any time if I have given false or incomplete information on this application.

**Applicant's Printed Name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent Signature** (If under 18 years) \_\_\_\_\_

*Applications will be processed when all reference forms have been returned. Early applicants are always considered first. **Email office@hacamps.org at any time during the process if you have questions.***

**Statement of Faith of The Evangelical Free Church of America**  
**The doctrinal position of The Evangelical Free Church of America is summarized in our ten article**  
**Statement of Faith (<http://www.efca.org/about/doctrine/>).**

1. We believe in one God, Creator of all things, holy, infinitely perfect, and eternally existing in a loving unity of three equally divine Persons: the Father, the Son, and the Holy Spirit. Having limitless knowledge and sovereign power, God has graciously purposed from eternity to redeem a people for Himself and to make all things new for His own glory.
2. We believe that God has spoken in the Scriptures, both Old and New Testaments, through the words of human authors. As the verbally inspired Word of God, the Bible is without error in the original writings, the complete revelation of His will for salvation, and the ultimate authority by which every realm of human knowledge and endeavor should be judged. Therefore, it is to be believed in all that it teaches, obeyed in all that it requires, and trusted in all that it promises.
3. We believe that God created Adam and Eve in His image, but they sinned when tempted by Satan. In union with Adam, human beings are sinner by nature and by choice, alienated from God and under His wrath. Only through God's saving work in Jesus Christ can we be rescued, reconciled and renewed.
4. We believe that Jesus Christ in God incarnate, fully God and fully man, one Person in two natures. Jesus-Israel's promised Messiah-was conceived through the Holy Spirit and born of the virgin Mary. He lived a sinless life, was crucified under Pontius Pilate, arose bodily from the dead, and ascended into heaven and sits at the right hand of God the Father as our High Priest and Advocate.
5. We believe that Jesus Christ, as our representative and substitute, shed His blood on the cross as the perfect, all-sufficient sacrifice for our sins. His atoning death and victorious resurrection constitute the only ground for salvation.
6. We believe that the Holy Spirit, in all that He does, glorifies the Lord Jesus Christ. He convicts the world of its guilt. He regenerates sinners, and in Him they are baptized into union with Christ and adopted as heirs in the family of God. He also indwells, illuminates, guides, equips, and empowers believers for Christ-like living and service.
7. We believe that the true church comprises all who have been justified by God's grace through faith alone in Christ alone. They are united by the Holy Spirit in the body of Christ, of which He is the Head. The true church is manifest in local churches, whose membership should be composed only of believers. The Lord Jesus mandated two ordinances, baptism, and the Lord's Supper, which visibly and tangibly express the gospel. Though they are not the means of salvation, when celebrated by the church in genuine faith, these ordinances confirm and nourish the believer.
8. We believe that God's justifying grace must not be separated from His sanctifying power and purpose. God commands us to love Him supremely and others sacrificially, and to live out our faith with care for one another, compassion toward the poor and justice for the oppressed. With God's Word, the Spirit's power, and fervent prayer in Christ's name, we are to combat the spiritual forces of evil. In obedience to Christ's commission, we are to make disciples among all people, always bearing witness to the gospel in word and deed.
9. We believe in the personal, bodily, and premillennial return of our Lord Jesus Christ. The coming of Christ, at a time known only to God, demands constant expectancy and, as our blessed hope, motivates the believer to godly living, sacrificial service and energetic mission.
10. We believe that God commands everyone everywhere to believe the gospel by turning to Him in repentance and receive the Lord Jesus Christ. We believe that God will raise the dead bodily and judge the world, assigning the unbeliever to condemnation and eternal conscious punishment and the believer to eternal blessedness and joy with the Lord in the new heaven and the new earth, to the praise of His glorious grace. Amen.

I agree with the doctrines of The Evangelical Free Church as outlined in the ten statements of faith which are listed above.

Applicant's Printed Name \_\_\_\_\_

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Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_